### KIDASA<sup>©</sup> Software, Inc.

#### **Accessibility Conformance Report**

Section 508 (Revised) Edition - VPAT® Version 2.4 - Feb 2020

Name of Product/Version: Milestones Professional® – all versions Report

Date: September 3, 2021

**Product Description:** KIDASA<sup>©</sup> Milestones Software

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**Evaluation Methods Used:** General knowledge of product.

#### **Applicable Standards/Guidelines**

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	(Yes)

<sup>&</sup>quot;Voluntary Product Accessibility Template" and "VPAT" are registered service marks of the Information Technology Industry Council (ITI)

#### **Terms**

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

#### WCAG 2.0 Report

Tables 1 and 2 also document conformance with Revised Section 508:

- Chapter 5 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.0 Conformance Requirements.

### Web Content Accessibility Guidelines (WGAC) 2.0

# **Table 1: Success Criteria, Level A**

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls. No audio or video is included.
1.2.1 Audio-only and Video-only (Prerecorded)  Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Not Applicable	No audio or video is included.
1.2.2 Captions (Prerecorded) (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Not Applicable	No audio or video is included.

Criteria	Conformance Level	Remarks and Explanations
<ul> <li>1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to: Revised Section 508 <ul> <li>501 (Web)(Software)</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs)</li> </ul> </li> </ul>	Not Applicable	No audio or video is included.
1.3.1 Info and Relationships (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
1.3.2 Meaningful Sequence (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	The product presents content in a meaningful sequence.
1.3.3 Sensory Characteristics (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.

Criteria	Conformance Level	Remarks and Explanations
1.4.1 Use of Color (Level A)	Supports	The user interface does not use color as the only
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.4.2 Audio Control (Level A)	Not Applicable	The product does not include audio that plays
Also applies to:		automatically.
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3		
(Support		
Docs)		

Criteria	Conformance Level	Remarks and Explanations
2.1.1 Keyboard (Level A)  Also applies to: Revised Section 508  501 (Web)(Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
2.1.2 No Keyboard Trap (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
2.2.1 Timing Adjustable (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Not Applicable	The product does not include time limits.
2.2.2 Pause, Stop, Hide (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.

Criteria	Conformance Level	Remarks and Explanations
2.3.1 Three Flashes or Below Threshold (Level A)  Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
<ul> <li>2.4.1 Bypass Blocks (Level A)</li> <li>Also applies to: Revised Section 508 <ul> <li>501 (Web)(Software) – Does not apply to non-web software</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs) – Does not apply to non-web docs</li> </ul> </li> </ul>	Not Applicable	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
2.4.2 Page Titled (Level A)  Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
2.4.3 Focus Order (Level A)  Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.

Criteria	Conformance Level	Remarks and Explanations
<ul> <li>2.4.4 Link Purpose (In Context) (Level A) Also applies to: Revised Section 508 <ul> <li>501 (Web)(Software)</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs)</li> </ul> </li> </ul>	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
3.1.1 Language of Page (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 Support Docs)	Supports	

Criteria	Conformance Level	Remarks and Explanations
3.2.1 On Focus (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
3.2.2 On Input (Level A)  Also applies to: Revised Section 508  501 (Web)(Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
3.3.1 Error Identification (Level A) Also applies to: Revised Section 508	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
3.3.2 Labels or Instructions (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.
4.1.1 Parsing (Level A) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.

Criteria	Conformance Level	Remarks and Explanations
<ul> <li>4.1.2 Name, Role, Value (Level A) Also applies to: Revised Section 508 <ul> <li>501 (Web)(Software)</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs)</li> </ul> </li> </ul>	Partially Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive technology support. The KIDASA Milestones HTML based Help files are bookmarked and searchable using standard browser controls.

# **Table 2: Success Criteria, Level AA**

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	Not Applicable	The product does not provide live audio content.
Also applies to: Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.2.5 Audio Description (Prerecorded) (Level AA)	Not Applicable	The product does not provide live audio content.
Also applies to: Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.3 Contrast (Minimum) (Level AA)	Supports	All web content, specifically included HTML based help files depend upon the underlying browser for assistive
Also applies to: Revised Section 508		technology support. The KIDASA Milestones HTML
• 501 (Web)(Software)		based Help files are bookmarked and searchable using standard browser controls.
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
1.4.4 Resize text (Level AA) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	<ul> <li>The product supports Microsoft Windows display scaling and provides additional scaling options for icons and text.</li> </ul>
1.4.5 Images of Text (Level AA) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	
<ul> <li>2.4.5 Multiple Ways (Level AA) Also applies to: Revised Section 508 <ul> <li>501 (Web)(Software) – Does not apply to non-web software</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs) – Does not apply to non-web docs</li> </ul> </li> </ul>	Partially Supports	Command Search enables users to locate commands within the interface.
2.4.6 Headings and Labels (Level AA) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	
2.4.7 Focus Visible (Level AA) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	<ul> <li>Exceptions include:</li> <li>Some dialog boxes, such as Pack and Go and Find References that contain a custom table control that does not visually indicate focus.</li> <li>Some Property Managers, such as Plane and Convert to Sheet Metal, which are not operable</li> </ul>

Criteria	Conformance Level	Remarks and Explanations
3.1.2 Language of Parts (Level AA) Also applies to: Revised Section 508	Supports	Since Milestones Professional is a Unicode application, user created content can be in any language
<ul> <li>3.2.3 Consistent Navigation (Level AA)</li> <li>Also applies to:</li> <li>Revised Section 508</li> <li>501 (Web)(Software) – Does not apply to non-web software</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs) – Does not apply to non-web docs</li> </ul>	Supports	The product presents commands, menus, toolbars, and other interface elements in a consistent location unless customized by the user.
Also applies to: Revised Section 508  • 501 (Web)(Software) – Does not apply to non-web software  • 504.2 (Authoring Tool)  • 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Product components are identified, and function, consistently
Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	The product provides suggestions for the correction of errors where possible.
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA) Also applies to: Revised Section 508  • 501 (Web)(Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Not Applicable	The product does not process legal commitments or financial transactions. Changes to user-controllable data can be reversed.

# **Table 3: Success Criteria, Level AAA**

Notes: Not Evaluated. The product has not been evaluated for WCAG 2.0 Level AAA conformance.

# Section 508 (Revised) Report

Notes:

#### **Chapter 3: Functional Performance Criteria (FPC)**

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Does Not Support	Full use of the product requires vision.
302.2 With Limited Vision	Partially Supports	The product supports Microsoft Windows accessibility features such as Magnifier and Narrator as well as Display Scaling, including custom scaling options.  However, the product does not fully support Microsoft Windows High Contrast mode or mouse cursor settings.
302.3 Without Perception of Color	Supports	Color is never used as the only means of indicating information in the product.
302.4 Without Hearing	Not Applicable	The product does not include audio- only features that require hearing.
302.5 With Limited Hearing	Supports	The product does not include audio- only features and is fully operable by people with limited hearing.
302.6 Without Speech	Not Applicable	The product does not require speech for input, control or operation.
302.7 With Limited Manipulation	Supports	The product supports a variety of input mechanisms including touch, pen, keyboard, mouse.

Criteria	Conformance Level	Remarks and Explanations
302.8 With Limited Reach and Strength	Supports	Strength is not required to interact directly with the product. Furthermore, the product supports a variety of input mechanisms including touch, pen, keyboard, mouse.
302.9 With Limited Language, Cognitive, and Learning Abilities	Does Not Support	The product does not provide features that make it easier to use by individuals with limited cognitive, language, and learning abilities.

#### **Chapter 4: <u>Hardware</u>**

Notes: The product is a software application and is not subject to the requirements of this section.

### **Chapter 5: Software**

Criteria	Conformance Level	Remarks and Explanations
502 Interoperability with Assistive Technology	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	Not Applicable	The product is not platform software.
502.2.2 No Disruption of Accessibility Features	Partially Supports	The product does not fully support Microsoft Windows High Contrast mode. High contrast is supported where possible, but not all colors can be reduced to B/W.
502.3 Accessibility Services	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	Partially Supports	Any object can be selected. When selected information on that object is displayed in the Toolbar and can be changed. The toolbar and dialog boxes support built-in Windows assistive technology.

Criteria	Conformance Level	Remarks and Explanations
502.3.2 Modification of Object Information	Supports	Any object can be selected. When selected information on that object is displayed in the Toolbar and can be changed. The toolbar and dialog boxes support built-in Windows assistive technology.
502.3.3 Row, Column, and Headers	Supports	Any object can be selected. When selected information on that object is displayed in the Toolbar and can be changed. The toolbar and dialog boxes support built-in Windows assistive technology.
502.3.4 Values	Supports	Any object can be selected. When selected information on that object is displayed in the Toolbar or dialog box and can be changed. The toolbar and dialog boxes support built-in Windows assistive technology.
502.3.5 Modification of Values	Supports	Any object can be selected. When selected information on that object is displayed in the Toolbar or dialog box and can be changed. The toolbar and dialog boxes support built-in Windows assistive technology.
502.3.6 Label Relationships	Supports	Various objects can have attached labels. When an object is selected any attached labels can be viewed or edited on the toolbar or via a dialog box. The toolbar and dialog boxes support built-in Windows assistive technology.

Criteria	Conformance Level	Remarks and Explanations
502.3.7 Hierarchical Relationships	Supports	Outlining of tasks can be done both with the keyboard and mouse.
502.3.8 Text	Supports	The product UI exposes text content to assistive technologies.
502.3.9 Modification of Text		Any object can be selected. When selected information on that object is displayed in the Toolbar or dialog box and can be changed. The toolbar and dialog boxes support built-in Windows assistive technology.

Criteria	Conformance Level	Remarks and Explanations
502.3.10 List of Actions	Not applicable	
502.3.11 Actions on Objects	Not applicable	
502.3.12 Focus Cursor	Supports	Supported via underlying Windows OS assistive tools.
502.3.13 Modification of Focus Cursor	Supports	Supported via underlying Windows OS assistive tools.
502.3.14 Event Notification	Not Applicable	The product does not have events.
502.4 Platform Accessibility Features	Not Applicable	The product is not platform software.
503 Applications	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	Supports	The product supports user platform preferences for settings, such as font size and focus cursor.

Criteria	Conformance Level	Remarks and Explanations
503.3 Alternative User Interfaces	Not Applicable	The product does not provide an alternative user interface for users.
503.4 User Controls for Captions and Audio Description	Heading cell – no response required	Heading cell – no response required
503.4.1 Caption Controls	Not Applicable	The product does not contain content that provides for audio adjustment.
503.4.2 Audio Description Controls	Not Applicable	The product does not contain content that provides for audio adjustment.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	Not applicable	
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not applicable	
504.2.2 PDF Export	Supports	
504.3 Prompts	Supports	Reminder prompts to save changed file before exiting are supported.
504.4 Templates	Supports	The product provides templates.

### **Chapter 6: Support Documentation and Services**

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Supports	Product relies on underlying support in Windows. Additionally, keyboard shortcuts are included help file and can be printed.
602.3 Electronic Support Documentation	See WCAG 2.0 section	See information in WCAG 2.0 section
602.4 Alternate Formats for Non-Electronic Support Documentation	Supports	The product provides support documentation in both electronic and non-electronic formats.
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Supports	VPAT 508 information document is available on the KIDASA.com web site.
603.3 Accommodation of Communication Needs	Supports	Support service methods include telephone, email, and web form.

# **Legal Disclaimers**

• KIDASA License Agreement